Schools financial value standard 2025 26 **School:**

Template for recording related party transactions (RPTs)

Value of all Contracts	£0
Spend in current year	£0

This template should be completed by schools to record any related party transactions that have been arrived at through proper procedures. This should be appended to the SFVS checklist to be submitted to the local authority.
Please complete each of the columns from C to L below, entering additional rows beyond row 16 if necessary.

No	Goods / services provided	Start date of contract	End date of contract	Value of contract	Spend in current financial year	Name of related member of staff / governor	Position of related member of staff / governor	Relationship with supplier organisation	Was a competitive tendering process carried out?	Did the governing body approve the RPT?
1	n/a									
2										
3										
4										
5										
6										
7										
8										
9										
10										
.etc.										