



Forty Hill C. of E. School
Forty Hill
Enfield
Middlesex
EN2 9EY

Headteacher: Ms J Izzard
Deputy Headteacher: Mrs L Saunders
Tel: 020 8363 0760
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FORTY HILL CHURCH OF ENGLAND PRIMARY SCHOOL

SUPPLEMENTARY INFORMATION FORM
FOR ADMISSION TO NURSERY 2024

To be completed by the parent/guardian of the applicant

The completed form must be returned to the school by 15th January 2024.

If you are applying under Jesus Church criteria, you will need to have signed the attendance register at Church from at least 1st July 2023 to ensure you meet this criteria.

Children may enter the Nursery Class at the beginning of the academic year 2024 if they are born between 1st September 2020 and 31st August 2021.

IF YOU ARE IN ANY WAY UNSURE OF HOW TO COMPLETE THESE FORMS, PLEASE CONTACT THE SCHOOL OFFICE, AND WE WILL BE PLEASED TO OFFER HELP.

Full Name of Child (BLOCK CAPITALS):			
Date of birth:		Sex (M/F):	
Child's permanent address at time of application:	Telephone number:		
	Email address:		
Religion of parent(s)/guardian(s):	Preferred nursery sessions:		

PLEASE TURN OVER

Details of brothers/sisters currently attending Forty Hill School, and who will still be attending by the time of the applicant child's attendance (please include full names and current year groups):

Signature of parent/guardian:				Date:						
Full name of signatory (BLOCK CAPITALS):				Relationship to child:						
Criteria you are applying under:				1	2a	2b	3	4	5	6

FOR OFFICE USE ONLY:

Date school received application:

Criteria to be used for admission:

1	
2a	
2b	
3	
4	
5	
6	

Data is used in the school in accordance with our published privacy statement which is available on our website www.fortyhill.com. This privacy statement explains what personal data we collect from you, and how we use it.



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PARENT/GUARDIAN PARTICIPATION IN PUBLIC WORSHIP

TO BE COMPLETED BY VICAR/MINISTER/PRIEST

THIS COMPLETED FORM MUST BE RETURNED TO THE SCHOOL BY 15TH JANUARY 2024.

Full name of child (BLOCK CAPITALS):	
Full name of parent(s)/guardian(s):	

The child named above has applied for a place at Forty Hill Church of England School Nursery from September 2024. Please indicate as appropriate:

☐

I confirm that at least one parent/guardian, named above, has attended public worship twice a month for a minimum of 6 months, prior to today's date.

☐

The applicant has not met the criteria in full, however they have attended _____ times between _____ and _____.

NB. You will not be considered under church criteria unless you have met the criteria and have the form signed by the vicar/minister/priest.

Name of Vicar/Minister/Priest (BLOCK CAPITALS):			
Signature of vicar/minister/priest:		Date:	
Full name and address of the Church:			
Telephone number for the Church:			

If you wish to provide evidence of continuity of service, please photocopy this page and have your other Church complete it.

FORTY HILL C.E. PRIMARY SCHOOL

Nursery Admissions Procedure

Forty Hill Church of England (C.E.) Primary School is a 1-form entry school founded by the Church to serve the local community. For 2024 entry, there are 24 places available in the Nursery class.

Admission to the school will be determined by the Governing Body. Admission is dependent upon the number of applications received, and the admission criteria in place at that time, which are subject to annual review.

ADMISSION TO THE NURSERY CLASS

Children may enter the Nursery class at the beginning of the 2024 academic year if they are born between 1st September 2020 and 31st August 2021.

All applicants must complete a Nursery Supplementary Information Form (SIF).

ADMISSION CRITERIA FOR THE 2024 ACADEMIC YEAR

Entry is prioritised as follows:

1. **Children in public care, or whom were looked after but ceased to be so because they were adopted, or became subject to a residence order or special guardianship order (written supporting evidence should be supplied at the time of application).**
2. **2a. Siblings* of children at the school at the time of admission, whose parent(s)/guardian(s) regularly worship(s)** at Jesus Church Forty Hill, in order of distance.**
2b. Children whose parent(s)/guardian(s) regularly worship(s) at Jesus Church Forty Hill, in order of distance.**
3. **Siblings* of children at the school at the time of admission, in order of distance.**
4. **Children whose parent(s)/guardian(s) regularly worship(s)** at Trinity Methodist Church, Enfield, Enfield Baptist Church or the Enfield Citadel of the Salvation Army, in order of distance.**
5. **Children whose parent(s)/guardian(s) regularly worship(s)** at any other church which is a member of the Churches Together of Britain and Ireland or Evangelical Alliance/Affinity, in order of distance.**
6. **Children who do not come into any of the above categories, but whose parent(s)/guardian(s) wish(es) them to attend a faith school, in order of distance.**

Note: Where there are more applications than places in any category, places will be allocated according to distance from the home to the Headteacher's office, measured in a straight line. Where two or more distances are the same, a decision will be made using random allocation.

***SIBLING** is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, where the child for whom the school place is sought is living in the same family unit, at the same address as that sibling. NB. Siblings in current Year 6 will have left the school by the applying sibling's expected date of admission. If a Year 6 sibling is the only sibling enrolled at the school, the applying sibling will not therefore be eligible under category 2/3.

****REGULAR PARENTAL WORSHIP** means that at least one parent/guardian has attended public worship twice a month*** for a minimum of 6 months (nursery)/12 months (reception) prior to the closing date for applications.

*** Where twice-monthly worship has been affected, for instance due to illness, it will usually be acceptable to have attended an equivalent number of public acts of worship spanning the same time period (eg. a minimum of 12 public acts of worship over 6 months for nursery, and a minimum of 24 public acts of worship over 12 months for reception), as confirmed by your Vicar/Minister/Priest.

Public worship services are held at Jesus Church on Sundays at 8.00am and 10.30am, and usually on Wednesdays at 9.15am. For the most up to date service information, please visit www.jesuschurch.org.uk

Please be sure to sign the Attendance Register every time you attend public worship. If you are new to Jesus Church, please come and make yourself known to the Vicar/their designate, so that your family can be added to the Attendance Register.

The supplementary information form (SIF) includes a section which confirms regular worship, and which must be signed by your Vicar/Minister/Priest. When a Vicar/Minister/Priest is not in post, the form should be signed by a Church Warden or other appropriate designated representative. If you have recently moved into the area, a letter from the Vicar/Minister/Priest of your previous Church must be supplied to evidence continuity of worship as outlined above. Please provide evidence of both your old and new address.

APPLICATION OUTCOMES

Letters will be sent to parent(s)/carer(s) informing them of the outcome of their application.

WAITING LIST

If we are unable to offer your child a place, you can request their name be added to our waiting list, and we will inform you if a vacancy occurs. When places become available, they will be allocated in line with the Admission Criteria. Being on the waiting list does not guarantee a place.

APPEALS PROCESS

You have the right to appeal an application outcome through an independent appeal panel. If you wish to exercise this option, your grounds for appeal must be submitted in writing to the Clerk of the Governing Body.

Agreed by Governors November 2022.